

Library Board of Trustee Meeting: December 12, 2022

Call to Order: 4:04pm.

Announcement of Compliance with Open Public Meeting Laws: Notice of this meeting was included in the Annual Schedule of Meetings that was approved by the Board of Trustees at their monthly meeting on Monday, December 13, 2021. The Annual Schedule of meetings was advertised in the January 5, 2022 Ocean City Sentinel and the January 6, 2022 AC Press, posted on the Library's website, on bulletin boards inside the library and in the City Clerk's office and City website.

Recording of Attendance: Jennifer Shirk, Fred Marcell, Dr. Pritchard, Lauren Cowden (4:09pm), Brian Broadley (4:09pm), Anne Guy, Ron Denney, Mike Allegretto. Karen Mahar, Kathryn Brown, Steve Barse.

Approval of Minutes from the November 14, 2022 meeting: Allegretto moved to approve the minutes from the November 2022 meeting with a second from Denney. The motion passed with all present in favor.

Treasurer's Report: Dr. Pritchard presented the report highlighting the final payment received from the City for the year and the amount of interest garnered for the year on accounts. (See below for action.) (Cowden, Broadley enter)

Action on Bills: Pritchard noted that the line item "Books" encounters a lot of spending traditionally at the end of a year. Shirk offered an explanation for three bills not usually on the list- Port-O-Call Hotel received payment for lodging of an author (OCREADS), there was a payment for a partnership with ACCC, and one for an online archival service. All others appear regularly on the list. Marcell moved to approve the Treasurer's Report and pay the bills. The motion passed with a second from Allegretto and all present in favor to approve the report and all present in favor by roll call to pay the bills.

President's Report: Shirk reported that there was a meeting of the Personnel Committee who will bring an updated organizational chart and proposed non-union pay increases for 2023 to the next meeting for consideration. Members from WiserLink will attend the next meeting to present the Strategic Plan. A Nominating Committee was named and will meet and present a slate of officers for 2023 at the January meeting. Shirk offered compliments on the Holiday Festival.

Director's Report: Mahar will present a preliminary budget at the January meeting. The Holiday Festival was a success. Mahar read a complimentary letter received regarding the event. The Library will be partnering with ACCC beginning in January with classes to be held in the Computer Center. Mahar highlighted Library events including YA Hot Chocolate Bar. Planning meetings have commenced for the OCCON scheduled for March 25th and 26th, 2023. A new device charging station has been purchased and is located on the second floor allowing patrons to securely charge devices through the use of locked compartments. Wally Brown, longtime presenter of the Classic Film Night, will be officially recognized by Mahar. Many First Night events will occur at the Library. Mahar responded to an inquiry from Marcell regarding the well-publicized and well-attended YA programs.

Communications/Correspondence: (see Director's Report)

Friends & Volunteers Report: Thanks were offered to the Board for the group's holiday party. Over 3K was earned during the December book sale. The group will hold a budget committee meeting for 2023 and is currently seeking authors for its 2023 programming.

Building Issues: Mahar reported that she was given information that the roof replacement project is scheduled to begin in January and is being done by the same company that replaced the Music Pier roof. Areas of operation will need to be closed at times during the project for safety purposes. The second floor renovations are scheduled to begin in September 2023. PW has been responsive to the on-going HVAC problems. A new company has been acquired for cleaning but the library hopes to retain the current cleaning personnel despite the change in company. Mahar will contact the company regarding such.

Old Business: None.

New Business: A. Denney moved to approve the resolution approving a petty cash fund in the regular amount of \$200.00 for 2023. The motion passed with a second from Marcell and all present in favor by roll call.

B. After a brief discussion, Denney moved to approve the resolution adopting the schedule of holidays and early closings for 2023 with noted changes of Christmas Eve and New Year's Eve hours of 11am to 2pm because the days fall on a Sunday and these hours better accommodate the patrons' expectations. The motion passed with a second from Pritchard and all present in favor.

C. After a brief discussion, Pritchard moved to approve the resolution adopting a schedule of regular board meeting dates for 2023 with one change, the October meeting will be moved to October 11 due to the Columbus Day holiday. The motion passed with a second from Marcell and all present in favor.

Public Comment: There was a question from "chat" regarding the location of the newly acquired charging station.

Adjournment: Allegretto moved to adjourn at 4:47pm with a second from Pritchard. All present were in favor.