

## **Library Board of Trustee Minutes from the Meeting on June 12, 2023**

**Call to Order:** Shirk called the meeting to order at 4:09pm.

**Announcement of Compliance with OPML:** Brian Broadley has stepped down from his position and is replaced by Dave Winslow who is unable to attend this meeting.

Notice of this meeting was advertised in the January 11, 2023, Ocean City Sentinel and the January 12, 2023, AC Press, posted on the Library's website, on bulletin boards inside the library and in the City Clerk's office.

**Attendance:** Jennifer Shirk, Fred Marcell, Dr. Pritchard, Lauren Cowden, Mike Allegretto, Anne Guy (4:37pm). Karen Mahar, Kathryn Brown, Steve Barse.

**Approval of the Minutes:** A motion was made by Allegretto to approve the minutes of the May meeting with a second from Cowden. All present were in favor.

**Treasurer's Report:** Pritchard reviewed the report with nothing of note. Money received from the City will be moved from the TD Bank account into Cash Management.

(See below for approval motion)

**Action on Bills:** There was nothing of note in the bills following a brief discussion on Hoopla.

A motion to accept the Treasurer's Report and pay the bills was made by Allegretto and seconded by Cowden. All present were in favor of the motion to accept the Treasurer's Report and all present were in favor by roll call of paying the bills.

**President's Report:** Shirk will present Broadley with a proclamation next month recognizing his service on the board. She noted the good publicity resulting from the library's participation in the City's Memorial Day Plunge. The OCHM presented a nice tea. The renovation project is on track. Shirk and Mahar posted a reel on IG and TikTok promoting reading. The Bookmobile was featured on FB for visiting the Tabernacle's Son Club. The State Library has approved the transfer of funds from the Library back to the City.

**Director's Report:** Shirk and Mahar attended the Colony Club's Fashion Show. Mahar has tickets for the OCAC annual luncheon. The Friends of the Pops luncheon will be held at Great Bay Country Club on August 17<sup>th</sup>. Mahar attended numerous workshops recently at the NJLA convention. The audit is complete and will be presented at the July meeting. Mahar distributed a flyer highlighting current library events.

Personnel: One part-time, temporary Library Assistant has been hired at minimum wage to support the Children's Department.

The Bookmobile will begin attending Market Days 2023.

**Communications/Correspondence:** Thanks were received from OCTC for continued support. (The OCTC brunch will be held July 16<sup>th</sup>) Mahar presented a "photo slide thank-you" from the Wetlands for the Library's partnership.

(Anne Guy enters, 4:37pm)

**Friends and Volunteers Report:** Sixty-two members attended the meeting of the group that has eighty-nine active members. There is a Book Sale scheduled for June 23<sup>rd</sup> & 24<sup>th</sup>. The annual luncheon is scheduled for October 5<sup>th</sup> featuring author Pam Jenoff. Tickets will be available after Labor Day.

**Building Issues:** City cameras have been installed outside with feeds going directly to the OCPD. Good communication has been received during the roof removal process whose projected completion date is June 16<sup>th</sup>. The HVAC system was shut down during certain phases to prevent the spreading of fumes. Mahar met with architect McLees for final notes and discussed HVAC repair numbers. The project is on track to begin the bidding process on August 15 with Joe Clark overseeing the process for the City.

**Old Business:** None.

**New Business:** None.

**Public Comment:** None.

**Adjournment:** Allegretto moved to adjourn at 4:43pm with a second from Pritchard. All present were in favor.