

## **Library Board of Trustee Minutes from the Meeting on March 8, 2021**

**Call to Order:** 4:02pm

**Announcement of Compliance with OPML:** Notice of this meeting was included in the Annual Schedule of Meetings that was approved by the Board of Trustees at their monthly meeting on Monday, December 14, 2020. The Annual Schedule of Meetings was advertised in the January 6, 2021 Ocean City Sentinel and the January 7, 2021 AC Press, posted on the Library's website, on bulletin boards inside the library and in the City Clerk's office.

**Attendance:** Jennifer Shirk, Fred Marcell, Dr. Pritchard, Ron Denney, Anne Guy(4:16pm), Lauren Cowden, Tim Kelley (for Dr. Taylor), Mike Allegretto(4:05pm). Karen Mahar, Kathryn Brown.

**Approval of the Minutes:** A motion was made by Dr. Pritchard to approve the minutes with the correction to the order of business as pointed out by Fred Marcell with a second from Fred Marcell. All present were in favor.

**Treasurer's Report:** Dr. Connie Pritchard, Treasurer, reviewed the report including the assets and liabilities. The first appropriation was received from the City. (See below for approval motion)

### **Action on Bills:**

A motion to accept the Treasurer's Report and pay the bills was made by Fred Marcell and seconded by Lauren Cowden. All present were in favor to accept the Treasurer's Report and all present were in favor to pay the bills by roll call.

**President's Report:** Shirk is pleased to see extension of library hours. A policy committee meeting is needed to discuss a new organizational chart and updates to Board and policy manuals. She wished all a happy International Woman's Day.

**Director's Report:** Mahar reminded of extension of library hours to 6pm, Monday through Friday. A desk with one chair has been made available to patrons for one hour increments with cleanings in between uses. A tech drop-in service begins this week by appointment only. Virtual programs continue to be successful. Kids' programs are virtual and well-attended. The Library has coordinated with City efforts to provide assistance to those wishing to sign-up for COVID vaccinations. The Library is co-hosting a trivia night with the museum. Atrium Committee meetings have resumed. The Library has coordinated with the Chamber in providing Small Business programs. Mahar was involved in a meeting with the State Library regarding the renovations/funding grant. She has filed the required OPRA to learn the reasons for grant award rejection. Kathryn Brown is the provisional Assistant Library Director and has taken on Bookmobile duties. Currently it runs on Thursday mornings and serves those on the island who are unable to come into the library.

**Communications/Correspondence:** Mahar shared an email informing her of an award from Hulu Frog that declared the Ocean City Library, the "most loved Library in Cape May County for 2020-2021".

Mahar responded to a question from Marcell regarding the effectiveness of police presence. Mahar said it has been very helpful. OCPD presence is from noon to 9pm. Class 2 officers are scheduled for Summer. She also responded to a question from Shirk regarding the popularity of the StoryWalk. Mahar said it continues to be well-attended and hopes for some permanency for the Walk in cooperation with the City.

**Friends and Volunteers Report:** Books were delivered for Read Across America. The Baby Bag program will return on a trial basis. (25/month to start) Scanning of books for Better World Books has resumed. Discussions are being held regarding the possibility of having a small outdoor book sale this summer.

**Building Issues:** None.

**Old Business:** None.

**New Business: A. Resolution Establishing the Intent to Transfer Excess Funds to City:** Marcell requested a list of the number of years and amounts that the library gave money back to the City. Mike Allegretto moved to approve the resolution establishing the intent to transfer excess funds to the City as read with a second from Fred Marcell. All were in favor by roll call vote.

**Public Comment:** Attorney Barse advised members of new CDC guidelines available for those who have received COVID vaccinations.

**Adjournment:** Ron Denney moved to adjourn at 4:48pm with a second from Lauren Cowden. All present were in favor.