

Library Board of Trustee Minutes from the Meeting on May 8, 2023

Call to Order: Shirk called the meeting to order at 4:02pm.

Announcement of Compliance with OPML: Notice of this meeting was advertised in the January 11, 2023, Ocean City Sentinel and the January 12, 2023, AC Press, posted on the Library's website, on bulletin boards inside the library and in the City Clerk's office.

Attendance: Jennifer Shirk, Fred Marcell, Dr. Pritchard, Lauren Cowden, Brian Broadley, Mike Allegretto. Karen Mahar, Kathryn Brown, Steve Barse.

Approval of the Minutes: A motion was made by Allegretto to approve the minutes of the April meeting with a second from Cowden. All present were in favor.

Treasurer's Report: Pritchard noted the liabilities are normal for this time of year and book purchasing is to be spread throughout the year rather than waiting until after Summer as was done in previous years. Mahar reported on interest rates following a question from Broadley at last month's meeting. She spoke with the State Librarian regarding investment allowed by public libraries, and she is waiting for a response from the auditor for guidance.

(See below for approval motion)

Action on Bills: More expenses for Special Events are anticipated for Summer. There was nothing of note. A motion to accept the Treasurer's Report and pay the bills was made by Cowden and seconded by Allegretto. All present were in favor of the motion to accept the Treasurer's Report and all present were in favor by roll call of paying the bills.

President's Report: Shirk thanked the Friends group for a great Dessert Tea and mentioned that questions regarding the second-floor renovations should be directed to Director Mahar. A plan drawing will soon be posted and if many questions arise, a town hall meeting will be held to address them. The Board Manual has been updated and was distributed to members.

Director's Report: Our prior auditor, Gene Volpe, has been replaced by Laura Rohman who will begin the audit on May 22, 2023, and it will take approximately three days to complete. Library employee staff Narcan training was presented by the CMC Health Department and the CMC Prosecutor's Office. Free supplies were provided. New tables are on order and should arrive in time for the busy summer programming. The OCHM will present a Grace Kelly reception at the Flanders. One part-time, temporary Library Assistant has been hired to assist in the Children's Department. The Bookmobile attended the recent Block Party and will be adding more stops next month.

Communications/Correspondence: None.

Friends and Volunteers Report: Library Week realized close to \$100.00 in used book sales at the hospitality table. The dinner for new members was a success. The Dessert Tea was also a huge success and was the 13th held. Almost \$400.00 was realized at the Block Party and from the Dollar Cart. A Book Sale is scheduled for June 23rd & 24th.

Building Issues: The solar panels have been removed from the roof and the replacement is progressing. The City has added three cameras in the facility parking lot. There was a restructuring at the Fitness Center.

Old Business: Mahar reviewed the renovation updates to the plans for the second-floor renovation project. There was some discussion regarding meeting rooms. Mahar projected that this plan would accomplish a ten-year need. The project should be out for bid by August 1st with commencement in late Fall.

New Business: None.

Public Comment: None.

Adjournment: Cowden moved to adjourn at 4:50pm with a second from Shirk. All present were in favor.