

Library Board of Trustee Minutes from the Meeting on November 13, 2023

Call to Order: Marcell called the meeting to order at approximately 4:00pm in Shirk's absence.

Announcement of Compliance with OPML: Notice of this meeting was included in the annual schedule of meetings that was approved by the Board of Trustees at their monthly meeting on Monday, December 12, 2022. The annual schedule of meetings was advertised in the January 11, 2023 Ocean City Sentinel and the January 12, 2023 AC Press, posted on the Library's website, on bulletin boards inside the Library and in the City Clerk's office.

Attendance: Fred Marcell, Dr. Pritchard, Lauren Cowden, Mike Dattilo, Dr. McCartney, Karen Mahar, Kathryn Brown, Steve Barse.

Approval of the Minutes: A motion was made by Pritchard to approve the minutes of the October 2023 meeting with a second from Allegretto. All present were in favor.

Treasurer's Report: Pritchard reviewed the report including assets and liabilities. Positive interest rate was highlighted under income of the Library. Pritchard noted some low line items that will be addressed later in the meeting. The Return to Taxpayers has been fully paid to the City for the year.

Action on Bills: Pritchard reviewed the bills noting a large payment to the City for Library employees' insurance and benefits. Over 15K was paid for furniture and tables.

A motion to accept the Treasurer's Report and pay the bills was made by McCartney and seconded by Allegretto. All present were in favor of the motion to accept the Treasurer's Report and all present were in favor by roll call to pay the bills.

President's Report: (mostly inaudible) The meeting to discuss the second-floor renovations has been moved.

Director's Report: Mahar distributed an events list noting the Holiday Festival (Dec. 3) and the Friends' Holiday Dinner (Dec. 13). There is a Tree of Warmth present in the atrium in cooperation with the Colony Club aimed at collecting gently worn and new warm items for distribution to those in need. The Friends of the OC Pops have received a Community Service Award. Mahar is to attend a Director's Summit on November 15. In response to a prior request from Marcell, Mahar presented Library statistics including the stat that over 19K Resident Cards are currently held by patrons.

A. Personnel: N/A

B. Bookmobile: Remains in shop for a recall issue, due back this week.

Communications/Correspondence: A complimentary patron letter was read. Thanks were received for sponsorship of the OC Recreation Race. Great feedback was received regarding the OC Reads Programming. The Library's virtual services were lauded. Marcell requested that Mahar inform the members of the Woman of Wonder Award received by President Shirk.

Friends and Volunteers Report: President Wilson presented a check to Mahar for a staff holiday party. The Dollar Cart realized over \$500.00 this month. The Author Tea is scheduled for May 2, 2024, and the Luncheon for October 10, 2024. A Book Sale will be held on December 1st and 2nd, with dates for the year 2024 set. Members will assist at the Holiday Festival and First Night. The Family Literature Club for third graders is successful in the evenings. A plaque will be placed by the little library, made by an Eagle Scout, in the Story Walk and a Clean-Up Committee has been formed to maintain the Story Walk. The Friends' Holiday Party will take place December 13th at 5pm in the Senior Center.

Building Issues: None.

Old Business: None. (see Pres. Report)

New Business: A. Wetland's Res.: Mahar presented the proposal. Pritchard moved to approve the resolution accepting the OCSD Wetland's Proposal for January through June 2024. The motion passed with a second from Allegretto and all present in favor by roll call, with one abstention from McCartney.

B. Circ. Policy Res.: The Policy Committee met, researched and updated the policy as presented by Mahar. Dattilo moved to approve the resolution approving OCFPL's Circulation Policy. The motion passed with a second from Pritchard and all present in favor by roll call.

C. Transfer Res.: Mahar read aloud a list of line item transfers from "Building Improvements". McCartney inquired about the budgetary placement of the First Night expenses. Allegretto moved to accept the resolution to transfer funds between line items in the budget as presented. The motion passed with a second from Cowden and all present in favor.

D. Beneficiary Funds Res.: Attorney Barse explained the signatory release on estate beneficiary funds for members. No recognition was requested by donor, William Landis Haines, and there are no restrictions on the funds in the total of over 142K, some of which has already been received, and over 77K still remains to be distributed. All other recipients have signed the form and Barse is comfortable with the circumstances to sign. Hopefully the funds will be distributed by the end of the year. McCartney moved to accept the resolution approving the signatory release on estate beneficiary funds. The motion passed with a second from Cowden and all present in favor.

Public Comment: None. (Marcell congratulated Allegretto on his recent successful election.)

Adjournment: Allegretto moved to adjourn at approximately 4:45pm with a second from Cowden. All present were in favor.