

Library Board of Trustee Minutes from the Meeting on September 12, 2022

Call to Order: 4:01pm

Announcement of Compliance with OPML: Notice of this meeting was included in the Annual Schedule of Meetings that was approved by the Board of Trustees at their monthly meeting on Monday, December 13, 2021. The Annual Schedule of Meetings was advertised in the January 6, 2022, Ocean City Sentinel and the January 6, 2022, AC Press, posted on the Library's website, on bulletin boards inside the library and in the City Clerk's office.

Attendance: Jennifer Shirk, Fred Marcell, Dr. Pritchard, Lauren Cowden, Brian Broadley, Anne Guy(4:20pm), Tim Kelly for Dr. Friedman, Mike Allegretto. Karen Mahar, Kathryn Brown.

Approval of the Minutes: A motion was made by Allegretto to approve the August 2022 minutes with a second from Broadley. All present were in favor.

Treasurer's Report: Pritchard reviewed the report noting expenses were normal and the RTT and Reimbursement for City Services payments were both reflected in the report. (See below for approval motion)

Action on Bills: The bills were presented. Mahar reviewed a few for members. A motion to accept the Treasurer's Report and pay the bills was made by Marcell and seconded by Broadley. All present were in favor of the motion to accept the Treasurer's Report and all present were in favor by roll call of accepting the bills.

New Business: A. Audit Presentation: There were no findings or recommendations. It was noted that a portion of the "Return To Taxpayers" figure could be reserved in capital expenses. Mr. Costello (auditor) answered various questions posed by members including information regarding large donations made to the Library. If the donor specified it for something specific, it must go there. If the donation is not designated to a specific purpose by the donor, it goes to the general fund but may then be designated by the Library Board for a specific purpose, thereby keeping from part of the RTT.

(Anne Guy enters 4:20pm)

B. Resolution Approving Audit: Allegretto moved to approve the resolution accepting the 2021 Audit with a second from Broadley. The motion passed with all present in favor by roll call vote.

C. Res. Approving Amended Coll. Dev. Policy: The Policy Committee reviewed the policy prior to the meeting and its recommendations are highlighted. Shirk reviewed the basic changes. Allegretto moved to accept the resolution approving the Amended Collection Development Policy with a second from Marcell. All present were in favor.

President's Report: The Story Walk Ribbon-Cutting Ceremony is September 23rd. The Organizational Chart has been updated. A Trustee annual membership to ALA has been purchased so that seminars may be accessed. Shirk offered compliments on the recent Library newsletter content. WiserLink will review the Strategic Plan at next month's meeting.

Director's Report: Library Sign-Up Month was recognized with each new member receiving a reusable tote. The OCREADS program will feature events and an author visit on October 17th. The book featured is *The Butterfly's Daughter*. Service Surveys are being distributed, the Fall Concert Series is set to begin and preparations for First Night are underway. Full-time employee, Olivia Greene, has resigned. Brown reviewed the Bookmobile activities.

Communications/Correspondence: Various compliments were received for the library staff and its services.

Friends and Volunteers Report: Between the August Book Sale and eBay sales, over \$4,000.00 has been realized. The Author Luncheon takes place October 6th and the Block Party is October 8th. The Dollar Cart has brought in over \$800.00 and sixty-two bags were packed and given for the First Day of Kindergarten.

Building Issues: Leaks continue and there are new leaks as well. The OCPD returns to its school schedule and weekends.

Old Business: None.

Public Comment: None.

Adjournment: Marcell moved to adjourn at 4:40pm with a second from Shirk. All present were in favor.