

## **Library Board of Trustee Minutes from the Meeting on April 8, 2024**

**Call to Order:** Shirk called the meeting to order at 4:03pm.

**Announcement of Compliance with OPML:** Notice of this meeting was included in the annual schedule of meetings that was approved by the Board of Trustees at their monthly meeting on Monday, December 12, 2023. The annual schedule of meetings was advertised in the January 03, 2024, Ocean City Sentinel and the January 06, 2024, AC Press, posted on the Library's website, on bulletin boards inside the Library and in the City Clerk's office.

**Attendance:** Jennifer Shirk, Mike Dattilo, Fred Marcell, Dr. Pritchard, Anne Guy, Terence Crowley, Mike Allegretto, Karen Mahar, Kathryn Brown, Steve Barse.

**Approval of the Minutes:** A motion was made by Crowley to approve the minutes from the March 2024 meeting with a second from Guy. All present were in favor.

**Treasurer's Report:** Pritchard reviewed the report which was similar to last month with no surprises. The Return to Taxpayer figure was highlighted. In response to a question from Marcell regarding the bank balance, Mahar responded that the figure would be reduced by the amount of the bills to be paid with the balance going into the Cash Management fund. (See motion below)

**Action on Bills:** Pritchard reviewed the bills. A motion to accept the Treasurer's Report and pay the bills was made by Marcell and seconded by Allegretto. All present were in favor of approving the report and all present were in favor by roll call to pay the bills as presented.

**President's Report:** Shirk reported that the Strategic Plan is due to be updated and a vote on a consultant will take place at next month's meeting. The Policy Committee will meet to discuss the policy regarding videotaping inside the library. A copy of the Board Manual will be sent to each member after the Return to Taxpayer figure is inserted. Members were reminded to complete and return the Financial Disclosure statements by April 30<sup>th</sup>. Shirk noted a complimentary article with pictures highlighting the Read Across America activities.

**Director's Report:** Mahar noted the success of the recent OCCON Festival with attendance over 1200 on Sunday and over 1500 on Saturday. The OCPD will host a National Take-Back on April 27<sup>th</sup> where unused drugs will be collected. There will also be a Coffee with Cops in April. The Library hosted a Civil Service Commission workshop on April 12<sup>th</sup>. A dedication ceremony for the little lending library at the park, an Eagle Scout project by Alex Costello, will be held on May 9<sup>th</sup>.

A. Personnel: Two part-time Library Assistants will be hired for Circulation to replace two resignees.

**Communications/Correspondence:** None.

**Friends and Volunteers Report:** The Dollar Cart earned over \$400 for the month of March. The Book Sale earned over 4K. The Author Tea is scheduled for May 2<sup>nd</sup>. Members will host a table in the atrium for National Library Week and at the Block Party. The group unanimously voted to pay for a new awning and wrap for the bookmobile.

**Building Issues:** The logistics for the HVAC work are being discussed. Bill McLees is to have something to Mahar by the end of the week concerning the second-floor renovations.

**Old Business:** A. Res. To Approve terms of CWA CBA: Crowley moved to approve the resolution approving the memorandum of agreement with CWA Setting the Terms of a new CBA. The motion passed with a second from Dattilo and all present in favor.

**New Business:** A. Res. Est. Intent to Transfer Funds to City of OC: After a brief discussion, Pritchard moved to approve the resolution Establishing the Intent to Transfer Excess Funds to The City of Ocean City Pending the Approval of the State Librarian. The motion passed with a second from Marcell and all present in favor by roll call vote.

**Public Comment:** None.

**Adjournment:** Allegretto moved to adjourn at 4:30pm with a second from Pritchard. All present were in favor.