Library Board of Trustee Minutes from the Meeting on April 12, 2021

Call to Order: 4:03pm

Announcement of Compliance with OPML: Notice of this meeting was included in the Annual Schedule of Meetings that was approved by the Board of Trustees at their monthly meeting on Monday, December 14, 2020. The Annual Schedule of Meetings was advertised in the January 6, 2021 Ocean City Sentinel and the January 7, 2021 AC Press, posted on the Library’s website, on bulletin boards inside the library and in the City Clerk’s office.

Attendance: Jennifer Shirk, Fred Marcell, Dr. Pritchard, Ron Denney, Anne Guy, Lauren Cowden, Dr. Taylor, Mike Allegretto. Karen Mahar, Kathryn Brown, Steve Barse.

Approval of the Minutes: A motion was made by Dr. Pritchard to approve the minutes with a second from Lauren Cowden. All present were in favor.

Treasurer's Report: Dr. Connie Pritchard, Treasurer, reviewed the report including the assets and liabilities. Memorial donations were noted. Denney suggested having quarterly comparisons to previous years’ budget. (See below for approval motion)

Action on Bills:
A motion to accept the Treasurer’s Report and pay the bills was made by Fred Marcell and seconded by Ron Denney. All present were in favor to accept the Treasurer’s Report and all present were in favor to pay the bills by roll call. Mahar will email a list of prior Return-To-Taxpayer figures.

President’s Report: Shirk will call for a committee meeting to amend some policies. She reviewed some activities as they relate to the City and library funding.

Director’s Report: The State Library Annual Report has been submitted. The auditors will begin work on April 26th. Mahar requested OPRA for the Library Construction Bond Act. A new book will be announced for the Storywalk on April 22nd. The televisions have been updated throughout the Community Center. Brown gave an update on the activities for the bookmobile.

Communications/Correspondence: Mahar shared a “thank you” note from the Census Bureau for the use of the facility.

Friends and Volunteers Report: Thanks were received for the “Read Across America” books that were gifted by the group. Baby Bag deliveries have begun again at the hospital. Members continue to scan library discards and the group is not accepting donations at this time.

Building Issues: None.

Old Business: None.

New Business: A. Resolution –Wetlands Proposal: The price is lower than in past years due to more virtual programming. Mahar offered information on the program including the length of time we have co-sponsored and library recognition. Fred Marcell moved to approve the resolution with a second from Ron Denney. All present were in favor by roll call with one abstention from Dr. Taylor.

B. Patron Conduct Policy: Changes were prompted by activity/incidents in the computer center. Attorney Barse read aloud the proposed wording changes. There was some discussion regarding the procedure and specificity of reporting violations. The policy changes for tabled for now pending further investigation.

C. Resolution-Award of Vending Contract: Dr. Pritchard moved to award the contract to Big Time Entertainment, LLC with a second from Jennifer Shirk. All present were in favor.
D. Extending Library In-Person Hours: Mahar reviewed intentions of more operating hours beginning May 10th. The move requires additional staffing. Interviews are underway. More quiet study areas have been requested and are feasible with sanitation procedures in place.

E. Partnering with City to Fund Outside Area for Library Programming: Co-op with the City includes talks of possible tenting on the 17th street side and/or 18th street side for outdoor activities. A resolution may be forthcoming next month with details.

F: Statute Regarding NJ Revised Legal Advertisements: There was some discussion regarding the statute requiring “officially designated papers” be printed within the state of NJ, which the Sentinel currently is not. Consensus was to follow the City’s example and designate the AC Press with Sentinel a secondary paper for legal advertisements.

G: CDC Travel Guidelines: There was some discussion of the CDC guidelines regarding travel and return-to-work issues. It was decided that the guidelines were to be presented to employees with the expectation that they will self- determine return activity.

Public Comment: None.

Adjournment: Dr. Taylor moved to adjourn at 5:23pm with a second from Ron Denney. All present were in favor.