

Library Board of Trustee Minutes from the Meeting on February 13, 2023

Call to Order: 4:07pm

Announcement of Compliance with OPML: Notice of this meeting was included in the Annual Schedule of Meetings that was approved by the Board of Trustees at their monthly meeting on Monday, December 12, 2022. The Annual Schedule of Meetings was advertised in the January 11, 2023 Ocean City Sentinel and the January 12, 2023 AC Press, posted on the Library's website, on bulletin boards inside the library and in the City Clerk's office.

Attendance: Jennifer Shirk, Fred Marcell, Dr. Pritchard, Lauren Cowden, Anne Guy, Mike Allegretto. Karen Mahar, Kathryn Brown, Steve Barse.

Approval of the Minutes: Marcell requested that his comment from the January 2023 minutes regarding the Treasurer's report be changed from "precedented" to "orchestrated". Pritchard moved to approve the January 2023 minutes with the change noted with a second from Cowden. All present were in favor.

Treasurer's Report: Pritchard reviewed the report. (See below for approval motion)

Action on Bills: The bills were presented.

A motion to accept the Treasurer's Report and pay the bills was made by Marcell and seconded by Cowden. All present were in favor of the motion to accept the Treasurer's Report and all present were in favor by roll call of accepting the bills.

New Business: A. Special Presentation: WiserLink. Tracy Wiser made a presentation to members regarding the Strategic Plan, including goals, marketing activities and patron survey results.

B. Res. Organizational Chart: Mahar reviewed the updated chart. Pritchard moved to approve the resolution adopting the updated organizational chart as presented with a second from Guy. The motion passed with all present in favor.

President's Report: The work on the roof is scheduled to begin in the current week. Regarding the issue of who is to begin the January meetings prior to officer elections, Shirk confirmed that the sitting president remains in effect until a new one is elected and the by-laws are in compliance.

Director's Report: Mahar reviewed the many upcoming events at the Library including National Library Week among many others. She noted that PW has been responsive regarding any issues that are reported within the facility including HVAC and lighting.

A. Personnel: N/A.

Communications/Correspondence: None.

Friends and Volunteers Report: "Read Across America" will take place March 2nd. The group has 81 active members to date. Author Laura Quinn will present at the Author's Tea in May. Author Pam Jenoff, is scheduled to present at the luncheon in October. There is a book sale scheduled in March, June, August, and December.

Building Issues: Mahar continues to work with the OCPD regarding Active Shooter Training. HVAC problems persist.

Old Business: A. Res. Audit Services: Cowden moved to approve the resolution authorizing Ford, Scott & Associates to perform audit services for the library for the year 2023. The motion was seconded by Pritchard and passed with all present in favor.

B. Res. Budget: Mahar reviewed the proposed operating budget. Cowden moved to approve the proposed 2023 Operational Budget for the library as presented. The motion was seconded by Pritchard and passed with all present in favor by roll call.

Public Comment: None.

Authorization to Enetr Closed Executive Session to Discuss Wage Increases for Part-Time and Full-Time Non-Union Employees: Quorum not present.

Action on Executive Session: N/A.

A. Res. Wages: Tabled until March- no present quorum.

Adjournment: Cowden moved to adjourn at 5:07pm with a second from Marcell. All present were in favor.