

## **Library Board of Trustee Minutes from the Special Meeting on March 13, 2023**

**Call to Order:** 4:12pm

**Announcement of Compliance with OPML:** Notice of this meeting was advertised in the January 11, 2023, Ocean City Sentinel and the January 12, 2023, AC Press, posted on the Library's website, on bulletin boards inside the library and in the City Clerk's office.

**Attendance:** Jennifer Shirk, Fred Marcell, Dr. Pritchard, Lauren Cowden, Anne Guy, Ron Denney, Mike Allegretto. Karen Mahar, Kathryn Brown, Steve Barse.

**Approval of the Minutes:** A motion was made by Pritchard to approve the February 2023 minutes with a second from Cowden. All present were in favor.

**Treasurer's Report:** Pritchard noted that Liabilities were under 100K. The City Appropriation appears in the budget. The Return to Taxpayer number is last year's number currently acting as a "placeholder". (See below for approval motion)

**Action on Bills:** Bills are standard with some additional OCCON expenditures. Payment to Howard was reimbursement for gift certificate prizes for reading club winners.

A motion to accept the Treasurer's Report and pay the bills was made by Denney and seconded by Cowden. All present were in favor of the motion to accept the Treasurer's Report and all present were in favor by roll call of accepting the bills.

**President's Report:** Read Across America was a success and supported by school board member presence. Members were encouraged to arrange attendance tickets with Mahar for the Friends' Author Tea. Marcell was requested to run next month's meeting at Shirk's foreseen absence.

**Director's Report:** Mahar reviewed upcoming events using a publication prepared monthly by employee, Shannon Belden. Mahar offered thanks to the Friends' group for a successful Read Across America event. "Coffee with Cops" was attended by many. A new Story Walk will be installed on March 30<sup>th</sup>. Active Shooter Training is progressing well in cooperation with Detective Walsh. The City's Department of Operations and Engineering provides regular reports of the roof project progress. A broken boiler pump was repaired quickly by PW. Renovation costs are slightly increased due to various issues as determined by the architect in a recent meeting with Mahar. There was a brief discussion of library employee staff Narcan training. The State Report is being prepared. Mahar participated with Allegretto in a county podcast to promote the OCCON.

A. Personnel: N/A.

**Communications/Correspondence:** Various thanks received by the library were presented. Mahar read aloud some of the entries received from the recent "Love My Library" campaign.

**Friends and Volunteers Report:** President Wilson thanked the library for its publicity of the group and its events. There will be a Book Sale on March 17<sup>th</sup> & 18<sup>th</sup>. Read Across America was a fun and successful event. There will be a New Member Dinner on April 26<sup>th</sup>. The Author Tea tickets go on sale March 31. The group continues efforts to fund a borrower's library at the Story Walk and to determine criteria for a high school scholarship.

**Building Issues:** See Director's report.

**Old Business:** None.

**New Business:** A. Res. Intent To Transfer: Mahar reviewed the figure that was agreed upon by the City and Library. Guy moved to approve the resolution establishing the intent to transfer the agreed upon excess funds to the City of Ocean City pending the approval of the State Librarian with a second from Denney. All present were in favor by roll call vote.

**Public Comment:** None.

**Executive Session:** Allegretto moved to enter executive session to discuss wage increases for part-time and full-time, non-union employees where action may be taken. Guy seconded the motion and all present were in favor. Due to state requirements and the by-laws, members present via ZOOM were excused from the discussion (Marcell/Guy). These members will be contacted upon return to regular session for voting if desired after being apprised of the discussion.

Denney moved to exit executive session and return to regular session to take action at approximately 5:30pm with a second from Allegretto and all present in favor.

**Action on Executive Session:** Members returned via ZOOM and were informed of the executive discussion content. Denney moved to approve the resolution approving wage increases as discussed in executive session for part-time and full-time non-union employees with a second from Cowden. All present were in favor by roll call vote.

**Adjournment:** Denney moved to adjourn at 5:42pm with a second from Marcell. All present were in favor.