

Library Board of Trustee Minutes from the Meeting on November 14, 2022

Call to Order: 4:04pm

Announcement of Compliance with OPML: Notice of this meeting was included in the Annual Schedule of Meetings that was approved by the Board of Trustees at their monthly meeting on Monday, December 13, 2021. The Annual Schedule of Meetings was advertised in the January 6, 2022, Ocean City Sentinel and the January 6, 2022, AC Press, posted on the Library's website, on bulletin boards inside the library and in the City Clerk's office.

Attendance: Jennifer Shirk, Fred Marcell, Dr. Pritchard, Lauren Cowden, Brian Broadley, Anne Guy, Dr. Friedman, Mike Allegretto. Karen Mahar, Kathryn Brown, Steve Barse.

Approval of the Minutes: A motion was made by Broadley to approve the October 2022 minutes with a second from Cowden. All present were in favor.
(Guy and Marcell entered)

Treasurer's Report: Pritchard reviewed the report noting a healthy balance. The Library will receive the final appropriation check for the year from the City in November. (See below for approval motion)

Action on Bills: The bills were presented and were standard. Marcell questioned an amount marked that Mahar explained will be earmarked for renovations. The limousine charges incurred were to transport a guest author.

A motion to accept the Treasurer's Report and pay the bills was made by Broadley and seconded by Allegretto. All present were in favor of the motion to accept the Treasurer's Report and all present were in favor by roll call of accepting the bills.

President's Report: There was a meeting of the Policy Committee to discuss the museum pass guidelines. The Personnel Committee will meet prior to the December meeting for discussions including the review of the organizational chart. Mahar will meet with architect McClees regarding a three-month lead time on construction.

Director's Report: Mahar reported that the Library is participating in the annual coloring contest with the Sentinel and the Library's Halloween festival was a success. The Holiday festival is scheduled for December 4th. It was determined to be cost effective in contracting Just Right TV per event to perform certain services including the arrangement of ZOOM capabilities and similar for groups utilizing our meeting rooms. YA Librarian, Sara Bruesehoff, has attended a Youth Mental Health Training program. A change in health benefits' carrier due to cost effectiveness is set to go before City Council. If approved, the new benefits through AmeriHealth will become effective February 1, 2023.

A. A part-time Library Assistant has resigned in good standing.

B. The vehicle participated in the Halloween Parade and will add stops at the Son Club and Little Rec'ers (a City playgroup).

Communications/Correspondence: None.

Friends and Volunteers Report: A book sale is scheduled for December 2nd and 3rd. A bequest in the amount of 5K has been received. Leaders of the group are transitioning, and Chris Wilson is the incoming president. The group is waiting on approval from the City to install a Free Library Box at the 4th Street Park. The group is also looking to have a presence within OCHS. The Holiday Recognition Dinner will be December 7th at 5pm in the Senior Center.

Building Issues: Mahar is arranging for Active Shooter Training. HVAC problems continue. A replacement part has been ordered after a part burned in the cooling tower. Mahar wants HVAC repairs coordinated with the renovations.

Old Business: None.

New Business: A. Broadley moved to approve the resolution as read by Shirk. The motion passed with a second from Allegretto and all present in favor by roll call.

B. Tabled

C. Mahar and Brown recommended changes to the Policy Committee. Shirk reviewed the changes for members present. After some discussion, Broadley moved to accept the resolution as read by Shirk, including the changes as determined through discussion. The motion passed with a second from Allegretto and all present in favor.

D. Mahar read the recommended line transfers. Allegretto moved to approve the transfers as outlined by Mahar. The motion passed with a second from Cowden and all present in favor by roll call.

Public Comment: None.

Adjournment: Broadley moved to adjourn at 4:45pm with a second from Allegretto. All present were in favor.