

Library Board of Trustee Minutes from the Meeting on September 12, 2023

Call to Order: Shirk called the meeting to order at 4:00pm. New member, Mike Dattilo, was welcomed as a replacement for Dave Winslow.

Announcement of Compliance with OPML: This meeting was approved at the regular monthly meeting held on August 14, 2023 and advertised in the August 30, 2023 Ocean City Sentinel, posted on the Library's website, on bulletin boards inside the library and in the City Clerk's office.

Attendance: Jennifer Shirk, Fred Marcell, Dr. Pritchard, Mike Dattilo, Ron Denney, Mike Allegretto, Lauren Cowden (4:19), Anne Guy(4:09), Karen Mahar, Kathryn Brown, Steve Barse.

Approval of the Minutes: A motion was made by Pritchard to approve the minutes of the August 2023 meeting with a second from Allegretto. All present were in favor.

Treasurer's Report: Pritchard reviewed the report highlighting totals on the Balance Sheet to give members a sense of entering the final quarter on a good note. The RTT payment should be going out at the end of the month. (See below for approval motion)

Action on Bills: Pritchard reviewed the bills noting that "Overdrive" provides our digital books. Shirk announced three bills that were signed but did not appear on the list. They were as follows: one to the City of Ocean City for payroll expenses, two for children's programs. Marcell inquired about a payment that Mahar explained was for our ads in the 2024 Visitor Guide.

A motion to accept the Treasurer's Report and pay the bills was made by Denney and seconded by Marcell. All present were in favor of the motion to accept the Treasurer's Report and all present were in favor by roll call of paying the bills.

New Business: A. Audit Presentation: Laura Rohman reviewed the findings. (Guy enters at 4:09pm) There were "no significant deficiencies" and "no audit findings". Rohman reviewed the numbers for members and reassured Marcell that money in the Cash Management fund is insured in response to his question. (Cowden enters at 4:17pm)

B. Res. Approving 2022 Audit: Pritchard moved to approve the resolution approving the 2022 audit as presented with a second from Guy. All present were in favor by roll call.

President's Report: Shirk had attended a meeting with Mahar, the Mayor, and Allegretto. She reported that the Mayor was open to a suggestion from Marcell on gun detection software. There will be a meeting of the Policy Committee to discuss a lactation policy and a fine-free policy.

Director's Report: Mahar welcomed Dattilo and reviewed some programming. The busy Summer produced attendance numbers for children's programs that surpassed pre-Covid numbers. The Library will be sponsoring a Leadership Series in cooperation with the Chamber. In a partnership with ACCC, the Library will host classes in November. The second-floor renovation proposal is not yet received, and Mahar reviewed progress to date for new member, Dattilo.

A. Three part-time Library Assistants have been hired at \$14.13/hour and one part-time Library Associate for the Childrens Department has been hired at \$26. /hour.

B. Farmer's Markets are ending. Visits to the Son Club and Pre-K will begin. Some recall issues and repairs are scheduled.

Communications/Correspondence: None.

Friends and Volunteers Report: Three-hundred tickets have been sold for the Author Luncheon. Year-to-Date revenue from Book Sales has topped \$11K. The Dollar Cart earned \$890.00 last month. Brown explained the ILL process in response to a comment from Denney. There are 91 current members. The group is sponsoring writing workshops at the OCIS and a third-grade reading club with parents in October at the OCPS. The Eagle Project of a small lending library in the park is almost complete.

Building Issues: Windows and gutters are scheduled to be cleaned. A monthly carpet cleaning schedule is currently in place. The signage is in need of updates and repairs. Repairs are scheduled for the automatic

doors. Mahar is in discussions regarding swipe access for all Community Center doors. The Library is a place of refuge for the OCIS. PW has been contacted regarding a felled tree in the Story Walk park. Denney inquired as to the security issues at the Library to which Mahar responded that there are not any current significant issues.

Old Business: (See Director's Report)

Public Comment: None.

Adjournment: Allegretto moved to adjourn at 4:47pm with a second from Cowden. All present were in favor.